

BT-04-04

Ver 1.00



Purchase: Specific
purchase protocols –
Module 4



DOCUMENT HISTORY

Revision and approval date	Reason for revision	Revision scope	Ultimate date for application
0.7 26/09/2014	Introduction of a new purchase protocol named "(former) foodstuffs and by-products for reprocessing "	Module 3	01/10/2014
	Module 2 : change of denomination of Canary grass seeds and of the group « Various seeds » (only for the Dutch and English versions)	Module 2, point 1 and table 2	
0.7b 29/09/2014	Introduction of a new purchase protocol named "(former) foodstuffs and by-products for reprocessing "	Module 3	01/10/2014
0.8 21/10/2016	New lay-out	Entire document	21/10/2016
	Modification of the designation (logo and standard)	Entire document	
0.9 03/07/2018	Module 1: modifications in purchase conditions scope	Module 1, point 1	01/10/2018
	Module 1: modification monitoring	Module 1, point 4	
	Module 1: addition communication to customer	Module 1, point 5	
	Module 1: adaptation minimum parameters to be analyzed	Module 1, table 1	
	Module 2: details on the content of the request for the introduction of a new feed material	Module 2, point 1	
	Module 2: addition of 3 new feed materials	Module 2, point 1 and table 2	
	Module 2: adaptation of the check for sorting issues	Module 2, point 1	
	Module 2: warning about the presence of natural alkaloids in horse feed	Module 2, point 1	
	Module 2: clarification on the communication of information to OVOCOM and the certification bodies	Module 2, points 3 and 5	
	Module 2: addition of point of attention 'Salmonella' for sesame seeds	Module 2, tableau 2	
Module 3: modification scopes: witness audits instead of audits by certification bodies, conditions scope by trader	Module 3, point 1.2		
0.10 25/09/2019	Addition of a new module on hay and straw transport	Module 4	16/09/2019
1.0 27/08/2020	Splitting the BT-04 document into BT-04-xx modules	Module 4	27/08/2020

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1. Application

1.1. Application scope

This document may only be applied by FCA certified companies who have requested for prior exemption to OVOCOM. This protocol shall in no case apply to the transport of feed other than hay and straw.

1.1.1. Concerned products and origins

This specific protocol for transport is only applicable:

- to the transport of the following **products**:
 - Hay (European catalogue number: 6.6.1 – IDTF number: 40341)
 - Straw (cereals) (European catalogue number: 6.3.1 – IDTF number: 40341)
- and to specific origins, to be checked on [the specific page on the OVOCOM website](#).

1.1.2. Concerned period

This derogation has to be evaluated annually based on harvest and climate conditions. The most current information can be consulted on www.ovocom.be.

1.2. Conditions for application

The FCA company that wishes to apply this transport module has to make sure that the following conditions are fulfilled:

- Only applicable to transporters who
 - are situated in Belgium and have a Self-Checking system, as defined in the Royal Decree of 14/11/2003 concerning self-checking, notification obligation and traceability in the food chain; or
 - are situated in another European member state and are registered in accordance with Article 9 of Regulation 183/2005 by the competent national authority.
- The FCA company must evaluate the transporters to whom they are appealing, possibly by visiting their installations;
 - Prior qualitative approval (before the first transport) of all possible transporters concerned;
 - Keep the list of approved transporters constantly up-to-date;
 - Make a separate agreement with every approved transporter. The conditions which need to be fulfilled, together with the cleaning regimes, are included in the agreement. This separate agreement must be approved in advance by OVOCOM, unless using the standard agreement which is made available by OVOCOM; The transport must always be done by using a covered truck or a flat wagon with cover;
 - The transporter keeps a traceability system in which at least 3 previous loads are known of each transport of hay and straw.
- Only applicable to direct transport of hay and straw from the origins stated in this module (see section 1.1.1) (place of storage) to the FCA company site (applicant) of the applicant's customer.
 - The FCA company must always be able to check the 3 previous journeys;

- The FCA company assumes the risks associated with the use of this transporter in its HACCP study and adjusts the input control or load check accordingly
- The FCA company must keep an overview of all transports (date, transporter, feed material, tonnage) covered by this derogation. This overview should be made available to OVOCOM and the certification body.

1.3. Target group for the application of this specific transport protocol

All FCA companies wishing to have hay or straw transported from any abovementioned authorized origin by transporters who are not qualified according to BT-02 (point on road transport) must apply this protocol.

This only concerns transport of hay and straw directly from defined origins (place of storage).

This module should only be followed by an operator who is FCA certified and who has submitted a prior request to OVOCOM via an email to info@ovocom.be.

The FCA company sends the application together with the proposal of the standard or separate agreement to OVOCOM.

The FCA company's certification body must also be kept informed by the company.

The approval of OVOCOM is only valid for one period and is not automatically renewed. If the company wishes to use this module for more than 1 period, it must file a new request to OVOCOM.

2. Monitoring

2.1. General

The identified CCPs and POAs for purchased products, listed in the hazard analysis of the FCA certified buyer, shall be the subject of an individual batch by batch (analysis) monitoring. These batches must not be included in a sector based monitoring plan, and do not fall within the scope of document 'AT-05: Monitoring'. Different parts of the same product cannot benefit from a global approach.

2.2. Sampling

No additional requirements. The general requirements for sampling apply (see document BT-11).

2.3. Analysis

No additional requirements. The general requirements for sampling apply (see document BT-11).

3. Communication of analysis results

No additional requirements. The general requirements for sampling apply (see document BT-11). No specific communication is expected from the company. It must keep the results available to the certification body.